



# AIRPORT DEVELOPMENTS LIMITED

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## INVITATION TO TENDER NOTICE National Competitive Bidding (NCB)

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### PROVISION OF EXTERNAL AUDIT SERVICES FOR AIRPORT DEVELOPMENTS LIMITED (ADL) AND ITS SUBSIDIARY, MALAWI CATERING SERVICES LIMITED (MCSL), FOR THE FINANCIAL YEARS 2025/2026, 2026/2027 AND 2027/2028

Procurement Ref. No. ADL/NCB/Services/2025-26/05

Date of Issue: 6th January, 2026

1. Airport Developments Limited (ADL) would like to use part of its budgeted funds to engage an Audit firm for the provision of External Audit services for Airport Developments Limited (ADL) and its subsidiary Malawi Catering Services limited (MCLI) for the Financial Years 2025/2026, 2026/2027 and 2027/2028.
2. The Chairperson of the Internal Procurement and Disposal of Assets Committee now invites sealed bids from eligible Firms registered with the Malawi Government in the Business Names Registration Act and certified to practice.
3. Bidding will be conducted in accordance with the National Competitive Bidding (NCB) procedures specified in the Public Procurement and Disposal of Assets (PPDA) Act, 2025 and the Public Procurement Regulations 2020 of the Republic of Malawi.
4. A complete set of the Bidding document in English language may be purchased by interested bidders upon payment of a non-refundable fee of **MK10, 000.00 (Ten Thousand Kwacha only)**. The method of payment will be cash or bank certified cheque. The bidding documents can be purchased at the address below from **6<sup>th</sup> January, 2026 between 8.00am to 4.00pm**:

**Airport Developments Limited (ADL) – Accounts Office, ADL Head Office Building, Kamuzu International Airport.** Upon payment of the non-refundable fee, Bidding Documents can be collected from ADL Procurement Office.

5. The method of payment will be bank deposit to the following Bank account details:  
Bank name: National Bank of Malawi  
Account Name: Airport Developments Limited (ADL)  
Account number: 1000374985
6. Bids must be delivered by depositing the package in the tender box located on the – ground floor **ADL Head Office, Kamuzu International Airport, P.O. Box 30311, Lilongwe 3, Malawi**, no later than **27th**

**January, 2026**, at 14:00 PM local time. Electronic submission will not be accepted. Late bids will be rejected. Below is the full address for bid submission:

**The Chairperson, Internal Procurement & Disposal Committee (IPDC), ground floor Airport Developments Limited (ADL) Head Office, Operations Building, Kamuzu International Airport, P.O. Box 30311, Lilongwe 3, Malawi**

7. A public bid opening event will be held soon after the closing period of the receipt of bids. Bidders' or their representatives who wish to attend in person are welcome to participate. Further information can be found in section two (2) of the Bidding Document.

For **clarification purposes** only, the Procuring Entity's address is:

Attention: **Senior Procurement Officer**

Floor/Room number: **Airport Developments Limited (ADL) Head Office, Operations Building**

Street Address: **Kamuzu International Airport**

Town/City: **Lilongwe**

Country: **MALAWI**

Eligible bidders may obtain further information from the ADL Procurement Department by writing to the following email addresses: [mdzonzi@adlmw.com](mailto:mdzonzi@adlmw.com); copy [rkhamsa@adlmw.com](mailto:rkhamsa@adlmw.com)